



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

May 24, 2025

Office Order No.:76-2025

For the greater interest of the Company, A.T.M. Waheduzzaman Khan (1034), Vice President, Finance & Accounts Dept., Head Office, Dhaka is hereby Deputed to Finance & Accounts Dept., City Service Centre, Dhaka and he is assigned to act as Operation Incharge of the Service Centre.

The deputation shall come into force with effect from 27-05-2025 and shall remain valid until Kazi Mozaffor Hossain (0990), VP & Operation Incharge resume his duties.

A.T.M. Waheduzzaman Khan is advised to report his joining to the Chief Executive Officer on 27-05-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Mohammad Abdur Rahim (1022), Deputy Vice President, Finance & Accounts Dept., Head Office, Dhaka is hereby advised to carryout work of A.T.M. Waheduzzaman Khan sitting at same premises in addition to his existing duties while A.T.M. Waheduzzaman Khan will be at City Service Centre.



Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- A.T.M. Waheduzzaman Khan (1034), Vice President
- Mr. Mohammad Abdur Rahim (1022), Deputy Vice President

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائٹم اسلامى لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

May 24, 2025

Office Order No.:76-2025

For the greater interest of the Company, A.T.M. Waheduzzaman Khan (1034), Vice President, Finance & Accounts Dept., Head Office, Dhaka is hereby Deputed to Finance & Accounts Dept., City Service Centre, Dhaka and he is assigned to act as Operation Incharge of the Service Centre.

The deputation shall come into force with effect from 27-05-2025 and shall remain valid until Kazi Mozaffor Hossain (0990), VP & Operation Incharge resume his duties.

A.T.M. Waheduzzaman Khan is advised to report his joining to the Chief Executive Officer on 27-05-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Mohammad Abdur Rahim (1022), Deputy Vice President, Finance & Accounts Dept., Head Office, Dhaka is hereby advised to carryout work of A.T.M. Waheduzzaman Khan sitting at same premises in addition to his existing duties while A.T.M. Waheduzzaman Khan will be at City Service Centre.

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- A.T.M. Waheduzzaman Khan (1034), Vice President
- Mr. Mohammad Abdur Rahim (1022), Deputy Vice President

C.C. to .: for kind information :

1. The Chief Executive officer
2. The Additional Managing Director.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.)
5. The SEVP & CFO.
6. The VP & Operation Incharge, City Service Centre
7. Master file
8. Office Order file
9. Personal file

আর্থিক নিরাপত্তার সেতুবন্ধন